

Notes for Contributors to Iraq

Iraq is managed by two Editors and an Editorial Board based around BISI's Publications Committee. The Editorial Board meets three times a year to oversee and advise the work of the editors and reports to the Institute's Council.

Articles should be submitted to the **Editors:**

Dr Mark Weeden (SOAS) and Dr Augusta McMahon (University of Cambridge):
iraqjournal@yahoo.com

Articles may be submitted in English, French or German, in either Word (or equivalent) or pdf format. For double-blind refereeing purposes, please remove all personal identifying information (name, institutional affiliation, etc.) from your paper when you first submit it.

Your **initial** submission should include:

- a cover letter, including your address and email for academic purposes. For multi-authored articles, please indicate the corresponding author. Please note that your email address will be added to your article, if published;
- the text of your article in PDF, with filename: [short version of title].pdf, e.g., Brak2017.pdf. Your article should include an abstract (c. 200 words). Please embed any images and tables but DO NOT indicate your name and institutional affiliation;
- a bibliography in the name-date system of referencing (e.g., Mallowan 1954) at the end of your article text. Please refer to the instructions below for details;
- a list of captions for any figures, after your bibliography.

If, after refereeing, you are invited to proceed to publication, you should submit the following files:

- an abstract suitable for translation into Arabic (maximum 200 words), as filename: [short version of title] Abstract.docx (e.g., Brak2017 Abstract.docx);
- the text of your article and bibliography, as filename: [short version of title].docx, e.g., Brak2017.docx. Include your name and institutional affiliation after the title;
- any images, each as a separate file, as filename: [short version of title] Fig[number].tiff (e.g., Brak2017 Fig1.tiff). DO NOT EMBED IMAGES IN THE TEXT DOCUMENT
- a list of image captions, as filename: [short version of title] Captions.docx
- any tables, each as a separate file, as filename: [short version of title] Table[number].docx. DO NOT EMBED TABLES IN THE TEXT DOCUMENT

The maximum length of any article is 12,000 words; the maximum number of figures is normally 20, but the editors are happy to discuss exceptions, especially for primary publications of cuneiform texts and for archaeological fieldwork reports. It may be possible to include extra images in the online version.

Please use a Unicode font if your paper includes special characters such as used in cuneiform transliteration, for example. Please keep any formatting in your text to a minimum: do not use headers and footers or coloured text; do not use your software's built-in heading or section styles or templates. Section headings should be italicized. We prefer that you do not use a section numbering system (e.g., Section 2.1, 2.2, 2.3a, 2.3b, etc.) but use short and clear text section titles.

Under the direction of the Editorial Board all contributions to the journal are peer-reviewed anonymously by members of the board and by selected experts.

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Open Access Policy

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Style guidelines for the journal *Iraq*

Citations in text and footnotes

(Author Date: Page), e.g., (Smith 2000: 134–73). If mentioning name in text, e.g. “According to Smith (2000: 98)”. Lists of in-text citations should be in alphabetical order separated by semi-colons, e.g., (Bahrani 2017; Feldman 1998; Winter 2012). Use *et al.* for more than two co-authors (but list all authors in bibliography).

Number ranges

Numbers separated by an en-dash.

E.g. 1–99; 225–236; 140–201.

Where volumes or series need to be indicated use a comma, e.g. (Jones 1995: I, 33–45.)

In the main text of your article numbers under 100 should be spelled out, except in overtly statistical contexts.

Common abbreviations

Fig. 5 (capitalised) = for a figure in the article itself

fig. 12 = figures in other publications

pl. 1 = plate (Roman numerals are fine if this is the format of the publication cited)

no. 1 = number, e.g. catalogue number

n. = footnote or endnote

f. /ff. = and following page/pages (though we prefer a page range)

mm, cm, m, km = millimetres, centimetres, metres, kilometres (we prefer these spelled out in full in the main text, abbreviated in footnotes, tables, etc.)

% = per cent (again, we prefer this to be spelled out except in overtly statistical contexts)

In abbreviations consisting entirely of capitals we do not usually use full stops: BISI not B.I.S.I., UET not U.E.T. The most common exception to this rule is B.C., which in Iraq traditionally uses full stops and small capitals (similarly B.P., B.C.E., A.D., A.H. and C.E.). We normally use B.C./A.D., but authors are welcome to use B.C.E./C.E. if they prefer.

We generally avoid *op. cit.*, *loc. cit.* etc., but *ibid.* (used only for the immediately preceding reference, i.e. not for a citation of the same publication earlier in your article), and *cf.* are fine. Note that these and the very common abbreviations e.g., i.e.

and etc. are kept in roman type, while *sic.*, *et al.* (in a citation; all authors should be listed in the bibliography) and *passim* should be italicised.

Quotation marks

Normally double (“ ”). For a quote within a quote use single quotes (‘ ’) within the double quotes of the main quote.

Bibliography

In general, we ask that you avoid abbreviating journal and series titles (so *Zeitschrift für Assyriologie und vorderasiatische Archäologie*, not *ZA*). Otherwise abbreviations should match those current in [The Assyrian Dictionary of the Oriental Institute of the University of Chicago \(CAD\)](#). Give the author’s name each time it appears in the list (do not use ———).

Book:

Russell, J. M. 1991. *Sennacherib’s Palace Without Rival at Nineveh*. Chicago and London: University of Chicago Press.

Edited book:

Dittmann, R., C. Eder and B. Jacobs, eds. 2003. *Alttertumswissenschaften im Dialog. Festschrift für Wolfram Nagel zur Vollendung seines 80. Lebensjahres*. *Alter Orient und Altes Testament* 306. Münster: Ugarit-Verlag.

Book chapter:

Charpin, D. 1990. “Les édits de ‘restauration’ des rois babyloniens et leur application” in Cl. Nicolet, ed. *Du pouvoir dans l’antiquité: mots et réalités*. Geneva: Librairie Droz, pp. 13–24.

Journal article:

Winter, I. J. 1992. “Idols of the King: Royal Images as Recipients of Ritual Action in Ancient Mesopotamia”. *Journal of Ritual Studies* 6 (1): 13–42.

Publications in Arabic and other non-roman scripts:

Janabi, K. A. 1961. **تأثير حفريات تل شامل في فهمنا لثقافة بلاد ما بين النهرين** (The excavations at Tell Shamlu in Shahrizur). *Sumer* 17:174-193.

NB—We will accept original script or transcription for titles, but prefer that this is done consistently within the bibliography, i.e. that either original script *or* transcription is used for all publications in a given script.

Last updated: July 2018