

9. The Association Trust and Development Fund shall be administered by a Board of Trustees. The Treasurer of the Association shall serve ex-officio as Chair of the Board. Six other Trustees shall be appointed by the President with the advice and consent of the Council. No more than two of the appointive Trustees shall be currently serving as members of the Council. Each appointed member shall serve for a term of three years and be eligible for one additional three-year term, for a maximum service of six years. Of the first six appointments to the Board, two shall have three-year terms; two two-year terms; and two one-year terms as determined by drawing lots at the first meeting of the Board. Thereafter, two appointed members' terms shall expire on the first day of January of each year.

The Fund shall consist of all endowment and trust funds and such other funds as may be assigned to it by the Council, and with appropriate professional advice, the Board of Trustees shall direct the investment of the Fund's resources. On the first day of July of each year, the Board of Trustees shall assign to the Association's general operating funds all moneys from interest and dividends earned by the Fund since the first day of July in the preceding year. At least once annually, the Board shall publicly issue an official accounting of the Fund's receipts, investments, and expenditures. The Council may, at its pleasure, assign any surpluses from the general operating funds to the Trust and Development Fund.

No appropriation shall be made from the Fund's capital except (1) upon a request of the Council approved by at least four members of the Board of Trustees; or (2) if the Council so directs at a subsequent Council meeting, after hearing the position of the Board of Trustees. The Board shall act upon any request of the Council within thirty (30) days of the Council meeting at which the request is first made.

10. Other committees may be created, for stated periods and stipulated assignments. They shall report to the Council and thereupon be discharged. Unless specifically approved by the Association or the Council for that purpose, their reports shall not be deemed to state the views of the Association nor commit it in any way.

Article VIII: Resolutions

All resolutions shall be referred to the Council for its recommendations before submission to the vote of the Association at its Annual Business Meeting. Notice of this provision shall be given to the members of the Association in advance of the Annual Meeting. Whenever one-third or more of those present and voting at the Annual Business Meeting vote in opposition to any resolution, the question shall be submitted to the entire membership in a mailed secret ballot under conditions prescribed by the Council and shall be determined by a majority of those voting by mail.

Article IX: Amendments

1. Amendments to this Constitution may be proposed by the Council or by fifty (50) members of the Association. The Council shall transmit all proposed amendments to the next Annual Business Meeting and may make recommendations on those amendments originating outside the Council.

2. The Council shall have any proposed amendment printed in an official publication of the Association prior to the next Annual Business Meeting. The Council shall then place the proposed amendment on the agenda of the Business Meeting. The Business Meeting may accept or reject the proposed amendment with or without further amendments to it. Within thirty (30) days the Executive Director shall submit amendments supported by at least forty percent of those members present and voting at the Annual Business Meeting to the entire membership for vote by mail ballot. Ballots must be returned within thirty (30) days to be counted. A proposed amendment shall be ratified if approved by a majority of those voting. An amendment shall take effect immediately upon ratification unless the amendment itself provides otherwise.

APSA Council Minutes

The Council met on February 4, 1977, at the Washington Hilton Hotel.

Present: James David Barber, Marguerite Ross Barnett, Samuel H. Beer, Philip E. Converse, Fred I. Greenstein, Robert T. Holt, Herbert Jacob, M. Kent Jennings, Charles O. Jones, Evron M. Kirkpatrick, Martin Landau, Harvey Mansfield, Jr., David R. Mayhew, Robert D. Putnam, Inez Smith Reid, James N. Rosenau, Frank J. Sorauf, John C. Wahlke, Dina A. Zinnes, Betty H. Zisk.

President Beer opened the meeting at 9:30 a.m.

Committee Appointments

President Beer presented the Council with his proposed committee appointments for ratification. Rosenau moved approval of the appointments and authorization for President Beer to name any additional persons who may be necessary in the event that some people decline to accept appointment. The motion was approved without objection.

APSR Backlog

The Executive Director presented the Council with a memorandum concerning the APSR backlog (a copy of which is attached to the record copy of these minutes), requesting the Council to rescind the action taken at the September meeting to publish a book review tabloid to aid in reducing the backlog. He informed the Council that with savings in

composition costs, it is now going to be possible to print about 100 extra pages in the *Review* which can be used to help reduce the backlog of book reviews and articles. Barber moved to approve Kirkpatrick's recommendation. The motion was approved by a show of hands vote: 12 approved; 3 opposed.

Following a general discussion of *Review* costs, Rosenau moved that, in line with good budgetary practices, it is hereby requested that, at some point before final printing commitment, the Editor of the *APSR* submit to the Executive Director of the APSA an estimate of the total number of pages for the next issue (exclusive of advertisement). The Executive Director shall report back to the Editor on the backlog and budget implications of this estimate. The motion was approved without objection.

At the request of the Managing Editor-Elect, Greenstein moved to expand the size of the Editorial Board of the *Review* to 30 to permit the Editor to add a few more people. The motion was approved without objection.

Committee on Educational Policy and Programs

Wahlke, Chairperson of the Committee on Educational Policy and Programs, presented the Council with the following Principles and Guidelines for the Educational Programs and Activities of the American Political Science Association, and asked that they be adopted by the Council:

I. General Principles

- (1) The Association has the responsibility to inform its members about activities and projects being planned or carried out under the Association's aegis, and about sources of funding for educational activities by political scientists. Members are entitled to propose appropriate and feasible educational projects for Association action.
- (2) Responsibility and authority for authorizing an educational project or activity to be undertaken in the Association's name, and for seeking funds for it, rests with the Council, acting on behalf of the Association's members.
- (3) In proposing or authorizing an educational activity, the Council should be guided by the extent to which the activity is especially appropriate for a national association to undertake, rather than for individual scholars, a research institute, or commercial enterprise. Particularly appropriate, among others, are projects which may (a) involve collaboration of scholars from many institutions, (b) require a broad range of specializations, (c) deal with problems which are particularly novel, neglected, or in need of professional attention, or (d) though otherwise desirable, not be commercially profitable.

- (4) Educational activities and projects of committees, task forces, and individual political scientists authorized or commissioned by the Council are subject to general oversight and coordination of the Committee on Educational Policy and Programs created by it.
- (5) The role of the Association's staff personnel with respect to educational programs and activities is to keep members informed about important developments in the field of education generally and about Association programs and projects in particular, to facilitate communication among working groups, committees, the Council and others about activities in progress, and to prepare materials and reports appropriate to ongoing projects and activities.
- (6) Any activity sponsored by the Association must meet the highest standards of intellectual and educational significance and quality. Each project will therefore be subject to evaluation and review through procedures assuring overall impartial assessment. Provision for such procedures should normally be included in the initial project proposal and thus reviewed by the Council as part of its initial approval of it.
- (7) Although the Association takes steps to insure the integrity and quality of the educational activities it supports and encourages, it does not lend its name as an imprimatur or seal of approval on their product. Responsibility for conducting a project or program and credit and responsibility for its results should clearly remain with those involved with it.

II. Procedures for Oversight and Coordination

- (1) Proposals for new programs or activities to be sponsored or commissioned by the Association are forwarded to the Committee on Educational Policy and Programs, which routes them, with appropriate recommendations, to the Council. Committee recommendations are based upon:
 - (a) the suitability of the proposal for Association action;
 - (b) its compatibility with ongoing Association educational activities and commitments; and
 - (c) the substantive merits of the proposal and the qualifications of its proposers.The Committee may solicit peer review with respect to (c). It is obligated to act expeditiously and to keep all those concerned fully informed about its recommendations and actions.
- (2) Each educational committee, task force, or other group or person commissioned by the Council is responsible for keeping the Committee on Educational Policy and Programs informed about the progress of its activities,

any change in their status, plans for altering or extending the work, etc. Copies of reports, reviews, and evaluations of the activity should routinely be supplied to the Committee. The Committee may also ask the person(s) responsible for a program or activity for such specific information as it needs to meet its responsibilities for oversight and coordination.

- (3) In reviewing reports and information about ongoing activities, the Committee should be mindful of the Association's principles and guidelines governing educational activities. It should alert persons conducting the activity whenever it finds a discrepancy between the principles and standards enacted by the Council and the operation of the program or project. Serious cases of failure to conform to proper procedures and principles should be reported by the Committee to the Council.
- (4) The Committee on Educational Policy and Programs makes an annual report to the Council, in which it lists and describes the educational projects and activities undertaken, ongoing, or completed under the Association's auspices during the preceding year, and assesses their accomplishments with reference to the Association's educational mission. The Report may recommend to the Council new programs or activities, modification or extension of existing ones, or other action to further the Association's educational objectives and responsibilities.

III. Procedures for Evaluation and Review

- (1) A proposal for a project to be sponsored, supported, or conducted by the Association must contain express provision for independent, objective, and impartial review and evaluation of its performance, i.e., its effectiveness and efficiency in attaining its objectives and accomplishing its purposes, and the value of its contribution to political science education. In its recommendation for Council approval of any proposal, the Committee on Educational Policy and Programs should make explicit note of the adequacy of provisions for such assessment.
- (2) Final evaluation following completion of a program or project must be by professionally qualified experts who have not been directly engaged or involved in it. Selection and appointment of appropriate persons or bodies to make such assessment, besides conforming to whatever requirements may be set by the agency funding the activity, should normally be the joint responsibility of the persons conducting the activity and the Committee on Educational Policy and Programs.
- (3) In addition to such final evaluation, there should also be appropriate interim assessments of progress at appropriate stages during the conduct of the activity. These

should normally occur at least annually. Although they may well, in some cases, be performed by persons engaged in or responsible for the activity, project managers, project directors, and all others concerned must follow procedures ensuring that the evaluation will be based on thorough and impartial review of all aspects of the work in progress.

- (4) In its annual report to the Council, the Committee on Educational Policy and Programs should note explicitly how each program or activity in progress or completed during the year has been evaluated, and, where appropriate, report its own assessment of the evaluation procedures used.

IV. Procedures for Publication and Dissemination of Information

- (1) Persons conducting educational projects under the Association's aegis should report as early as possible to the Committee on Educational Policy and Programs their plans for publishing or publicly disseminating its products or results. It is the Committee's responsibility to see that these plans protect and are consistent with the publishing rights and obligations of the Association, other sponsoring agencies, and the individuals concerned, as defined by the terms of the program authorization, the grant (if any), and the Association's general policies governing publication.
- (2) Subject to any special provisions in the program authorization, grant, etc., the decisions about mode, medium, and agency of publication or public dissemination rests primarily with the persons conducting programs or projects. The Association, through its relevant staff personnel and agencies (Division of Educational Affairs, e.g.), may, however, lend assistance and advice.
- (3) Whatever the mode, medium, or agency of publication, material must undergo careful peer review before dissemination. It should not be released unless such review attests its substantive, technical and methodological, literary, and other merits for publication in the form and place proposed. It is the responsibility of project and program managers or directors, authors, and others undertaking the publication to inform the Committee on Educational Policy and Programs of the character and results of this peer review. Where peer reviewers have raised questions as to the wisdom of publication in the submitted form, the Committee should offer its advice and opinion.
- (4) Any published or publicly distributed product of any educational project or activity carried out under the Association's aegis must bear clear, express, and prominent disclaimer of any "official" Association status for it (unless, of course, the Council by formal action explicitly gives it such

status), and clear, express, and prominent acknowledgment of the nature and extent of Association and (where appropriate) other agency support it has received. This will normally take the form of a headnote, footnote, or other statement to the effect that:

"This [article, book, monograph, report, etc.] has been [supported by, commissioned by, originated by, etc.] the American Political Science Association, through its [Council, etc.] and the [foundation, etc.]. The views expressed, however, are those of [the author(s)] and not of the Association [or the committee, foundation, etc.]."

- (5) One copy of all material publicly distributed must be given to the Committee on Educational Policy and Programs as expeditiously as possible. It is the Committee's responsibility to insure that the publication and distribution conform to the principles and procedures specified above.

Jacob moved to change item (1) under General Principles to read: Members are encouraged to propose educational projects for Association action. The motion was approved without objection.

Zisk moved to change item (4) under Procedures for Oversight and Coordination to read: The Report shall, when appropriate, recommend to the Council new programs or activities, modification or extension of existing ones, or other action to further the Association's educational objectives and responsibilities. The motion was approved without objection.

Mansfield moved to add a second sentence to item (6) under General Principles to read: It should also be in keeping with the non-partisan character of the Association, as described in Article II, Sections 1 and 2 of the Constitution. The motion was approved without objection.

Barnett moved to add an item (d) under part (1) of the Procedures for Oversight and Coordination to read: The degree to which the proposals, when viewed in the light of other proposals and programs, meets the needs of the several constituencies of the Association. The motion was approved without objection.

Wahlke's motion to adopt the guidelines and procedures, as amended, as Association policy was approved without objection.

Bicentennial Era Project.

The Program Development Committee recommended to the Council that:

"President Beer, with the approval of the Council, appoint one or more political scientists to serve on the Project '87 group which will be responsible for developing a project proposal; this proposal will have to be submitted to the Council for approval before any further APSA involvement."

Rosenau moved that the recommendation be approved. The motion was approved without objection. President Beer requested Council approval of James MacGregor Burns and Benjamin R. Barber to serve on this planning committee. The appointments were approved without objection. Rosenau moved that the President be asked to appoint a third person to work on this project. The motion was approved by a show of hands vote. President Beer then appointed, with Council approval, John C. Wahlke to serve as the third APSA member of the Project '87 group.

Association Awards

Because the number of awards given at each Annual Meeting of the Association is becoming so large, Greenstein moved that the Presentation of Awards ceremony be separated from the Presidential Address at the Annual Meeting. The motion was approved without objection.

Jacob moved that an ad hoc committee, composed of three members of the Council, be appointed to review the program of scholarly awards made under the auspices of the APSA; and to recommend guidelines for the establishment of such awards. The motion was approved without objection. President Beer asked Robert Holt to serve as Chairperson of the ad hoc committee, and James David Barber and Marguerite Ross Barnett to serve as the other members.

The Agenda for the Council meeting included consideration of three proposed awards: a Chicano Political Science Award; an award to a publisher for "maintaining a distinguished publishing program of professional books in political science"; and an Ernest S. Griffith Award. Rosenau moved that consideration of these proposed awards be tabled until the ad hoc committee reports to the Council with proposed guidelines for establishing awards. The motion was approved without objection.

Request from Policy Studies Organization

Stuart Nagel, for the Policy Studies Organization, requested \$1,750 from the APSA Trust and Development Fund to reprint 2,000 copies of the *Political Science Utilization Directory*. Jacob moved that this request be disapproved. The motion was approved without objection.

Annual Meeting

Harvey Mansfield, Jr., discussed with the Council the planned Program for the 1977 Annual Meeting.

There was an extensive discussion of the possibility of having continuing sections for the Annual Meeting. It was agreed to postpone action on this matter until after a report is received by the Council from the Program Development Committee with their recommendations and from the Program Chairpersons of

the 1977 Meeting with the results of sections organized for the forthcoming Meeting.

There was also a discussion of the possibility of charging for courtesy listings of unaffiliated groups in the APSA Program. Various suggestions were made as to how this might be handled, and the National Office was requested to bring in a proposal to the May Council meeting.

Association Representative

Greenstein moved that Clement E. Vose be reappointed as the Association's representative on the Archive Advisory Council of the U.S. National Archives and Records Service. The motion was approved without objection. The Council also agreed that Clement E. Vose should be funded to attend a meeting of the joint Committee of Historians and Archivists in Chicago, Illinois on March 18-19, and report back to the Council on further ways in which the Association should respond to issues in the growing area of preservation and access to documents.

It was agreed that the Council will meet on May 20-21 in Washington, D.C.

Fred I. Greenstein, Secretary

Canadian Parliamentary Intern and U.S. Congressional Fellow Exchange

A highly successful exchange between the Canadian Parliament and the United States Congress was recently completed by legislative interns serving in programs sponsored by their respective national political science associations.

The Parliamentary Intern Program, under the sponsorship of the Canadian Political Science Association; and the Congressional Fellowship Program of the American Political Science Association, are both designed to provide young scholars, journalists and (in the case of the U.S. Program) federal civil servants a practical educational setting for improving their understanding of the legislative process. Interns and Fellows serve as legislative aides in the Parliament and Congress, in addition to participating in numerous seminars during the course of a year.

With the support of grants from the Canadian Department of External Affairs and the U.S. Department of State, each Program hosted for a delegation from its counterpart a five-day visit to its capital city. The Canadian interns journeyed to Washington, D.C. during the week of February 28-March 4 for a series of meetings with officials from the Canadian Embassy, State Department, White House and various news media, as well as numerous members and staff in the House and Senate. A delegation of Congressional Fellows returned the visit to Ottawa on April 18-23. Meetings arranged by

the Canadians included discussions with many members of Parliament, Ministry officials and American Embassy representatives. This year for the first time the exchange included a visit to Quebec City, where the Congressional Fellows were guests of the Assemblée Nationale and its speaker, Clément Richard.

Previous exchanges between the two programs occurred in 1973, 1975 and 1976. Participants in the 1977 exchange are listed below:

Canadian Parliamentary Interns

Marthe Blouin	Ruth Loiselle
Brian Crowley	Thomas McCurdy
Valerie Dyer	Anna Maria Magnifico
Jean-Pierre Gaboury	David Rupar
(Academic Director)	Judy Wasylcyia-Leis
Ross Hornby	Lilly Wong

U.S. Congressional Fellows

Arthur Chapa	Roland Radloff
Shahidul Chowdhury	Samuel Raskin
Frederic Clarke	Clark Reid
James Dietel	Margaret Richardson
Elliott Fielder	Harlan Rosacker
John Hende	Edward Schiffers
Frederic Holborn	Henry Shockley
(Acting Director)	James Talbot
Edward Lanpher	Frank Turpin
David Moody	Sidney Waldman
Robert Nichols	Marsha Wice
Leonard Parkinson	

Tribute to Senator Hubert H. Humphrey

The Association's Congressional Fellowship Program named Senator Hubert H. Humphrey an honorary Congressional Fellow on May 5 during a reception at the Dirksen Senate Office Building. Only two other individuals have been so honored since the program was instituted in 1953: former Secretary of State Dean Acheson and D. B. Hardeman, an aide to former House Speaker Sam Rayburn.

John G. Stewart, Staff Director of the Senate Subcommittee on Science, Space and Technology, who served as a Congressional Fellow with Sen. Humphrey some years ago, presided over the ceremony. William J. Keefe, University of Pittsburgh, a former Chairman of the Program's Advisory Committee, spoke on behalf of the Program. Three former Fellows who had served with the Senator also made brief remarks: Eddie Williams, President of the Joint Center for Political Studies; Julia Wetzel, U.S. Department of Defense; and Mark A. Siegel, Special Assistant to President Carter. Evron M. Kirkpatrick, APSA Executive Director, read the following official citation:

"Hubert Humphrey—as mayor, Senator, Vice President, Presidential candidate, university professor and again as Senator—has an extraordinary and well-known record of creative, innovative, compassionate public service. His