

Instructions to authors

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The *Journal of Glaciology* publishes two types of paper:

- articles on new glaciological findings and theories, or new instruments and methods, or up-to-date, coherent articles reviewing a glaciological subject
- letters of a topical nature, or comments on papers previously published in the *Journal*

Papers submitted should be:

- of high scientific quality
- complete and clear
- substantially different from previously published work.

Length

Papers should be concise. Lines and pages should be numbered. Papers more than 12 *Journal* pages in length should be cleared with the Chief Editor before submission (one *Journal* page = about 1000 words). Letters are limited to five *Journal* pages.

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Submit your paper via the *Journal of Glaciology* online submission system at <https://mc.manuscriptcentral.com/jog>

Review process

Your paper will be peer reviewed by at least two reviewers. The Scientific Editor will discuss any alterations required to the paper. The Associate Chief Editor will inform you if and when your paper is accepted for publication. Papers written in poor English will be rejected without review.

You will be sent a proof of your text and illustrations to check and correct (you will have to pay for any substantial alterations made at this stage).

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The final accepted version of the paper should be in electronic format.

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 - Figures – ideally in tif or eps format (or otherwise in the format in which they were created)
- Responsibility for the accuracy of all data (including references) rests with the authors

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General points

- Title should be concise
- Abstract should be less than 200 words
- Papers should be divided into numbered sections with short section headings
- Use SI units
- Use internationally recognized systems of abbreviation
- Illustrations should
 - be one or two column widths: up to 85 mm or up to 178 mm
 - not be in boxes
 - use strong black lines (avoid tinting if possible)
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 - use Optima, Arial or a similar sans serif font in labels
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 - NOT be embedded as graphics in the text
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 - be numbered in Arabic
 - be referred to in text (as Table 1 etc.)
 - NOT be submitted as illustrations
- All citations in text should include the author name(s) and the year of publication (e.g. Smith, 2010; Smith and Jones, 2012; Smith and others, 2014) and must have an entry in the reference list
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 - be concise
 - be complete and accurate, including doi numbers
 - be provided in precise *Journal* format, including punctuation and emphasis (see past papers for style)
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 - include works accepted but not published as 'in press'
 - not include personal communications, unpublished data or manuscripts in preparation or submitted for publication (these should be included in the text)

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Published for the International Glaciological Society, Cambridge, UK

Cambridge Core

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FSC® C007785



Front cover
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