

ARLIS

UK & Ireland
Art Libraries Society

ARLIS/UK & IRELAND OCCASIONAL PUBLICATIONS

First Steps in Archives: a practical guide

Compiled by the ARLIS/UK & Ireland Visual Archives Committee

This straightforward introduction to the key principles of archive work is designed for anyone whose collections include archive material but who has no formal training in this area.

2004 ISBN 0 9519674 9 5 **£25.00 to members** (£30.00 to non-members)

Trade Literature: Cataloguing and Classification Guidelines

Compiled by Bernadette Archer and Kaye Bagshaw for the ARLIS/UK & Ireland Cataloguing and Classification Committee

These guidelines are designed for anyone whose collections include trade literature, both current and historic. They provide general guidance on cataloguing and classifying these ephemeral resources.

2004 ISBN 0 9519674 8 7 **£20 to members** (£25 to non-members)

Art exhibition documentation in libraries: cataloguing guidelines

Compiled by the ARLIS/UK & Ireland Cataloguing and Classification Committee

The long-awaited guidelines to cataloguing this key resource in art libraries are now available.

2000 ISBN 0 9519674 7 9 **£30 to members** (£35 to non-members)

Guidelines on stock disposal

Compiled by the ARLIS Stock Disposal Working Party

How does a library dispose of stock? What should be included in a formal stock disposal policy? This publication considers key questions and outlines criteria for de-selection and retention.

2000 ISBN 0 9519674 5 2 **£10.00 to members** (£12.50 to non-members)

Art Libraries Journal and ARLIS/UK & Ireland News-sheet Ten-Year Index 1986-1995 *Compiled and edited by J.P. Hopson*

This new work comprehensively indexes both publications between 1986 and 1995, bringing together at a glance the articles and features that informed the decade. 2000 ISBN 0 9519674 6 0 **£20.00 to all**

A companion volume to:

Art Libraries Journal and ARLIS News-sheet Ten-Year Index, 1976-1985 *Compiled and edited by J.H. Bowman.*

An essential guide to ARLIS's two major serials, highlighting articles on professional thinking, experience and practice. 1993 ISBN 0 9519674 1 X **£8.00 to all**

Annual Directory

Compiled and edited by Anna Mellows

This annual publication lists the Society's institutional, personal and overseas members and subscribers and also contains details of ARLIS Council and Committee membership, the Chair's annual report and the Constitution. ISSN 0954-0679 **FREE to members** (£45.00 to non-members)

All orders and correspondence to:

*Anna Mellows, ARLIS/UK & Ireland, The Courtauld Institute of Art,
Somerset House, The Strand, London, WC2R 0RN, UK*

Tel: +44 (0) 20 7848 2703, Fax: +44 (0) 20 7848 2887, email: arlis@courtauld.ac.uk

Cheques should be made payable to **ARLIS/UK & IRELAND** either in £ sterling or in US dollars.

Prices include surface mail postage; airmail supplement on request.

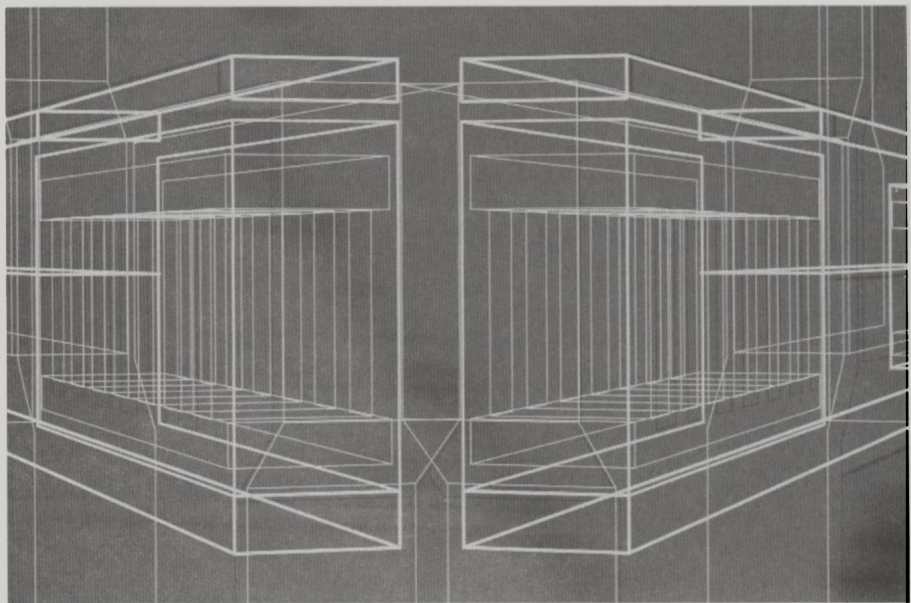
Design and Applied Arts Index (DAAI)

10,000-12,000 RECORDS / YEAR • UPDATED 9 TIMES A YEAR • BACKFILES TO 1973

Now published by CSA

Design and Applied Arts Index (daai) is the main bibliographic source for current material and information in the areas of design and the applied arts worldwide. As the market leader, it is an indispensable resource for researchers, students, and librarians in the field, as well as for active designers and artists.

daai covers more than 500 international design and craft journals published since 1973, and contains data on almost 55,000 designers, craftspeople, studios, workshops, firms, etc.



Subject coverage includes:

- Advertising
- Architecture
- Book design
- Calligraphy
- Ceramics
- Computer graphics
- Crafts
- Design for disability
- Design history
- Design theory
- Education
- Environmental design
- Exhibition design
- Fashion
- Fibre arts
- Furniture
- Glass
- Graphic design
- Illustration
- Industrial design
- Interior design
- Jewellery
- Metalwork
- Packaging
- Photography
- Structural design
- Textiles
- Theatre design
- Typography
- Vehicle design

Now available through CSA Illumina



ILLUMINA
www.csa.com

For more
information or
trial access,
contact
**sales@
csa.com**